

**TAG Committee
Meeting Minutes
February 6, 2009 Friday 2:00
Library Center for Teaching Conference Room**

Present: Angela Burdiss, Debbie Stodberg, Bob VanCamp, Dave McShaffrey, Grace Johnson, Ken Nelson, Connie Golden, John Davis, Linda Roesch

Absent: Chris Craig, Ryan May(Sabbatical), Wendy Bartlett

Minutes approved
No Announcements

Old Business

Debbie – technology list needs to all members of TAG
Send Technologically enhanced classroom list to Linda Roesch

New Business

John – discussion and information about the Go Print Programs which are currently being used in the library and the Thomas Hall Lab.

- Using ID Card
 - Quotas set
 - Quotas can be reset if students run over allotment for this semester
 - Should call help desk X4860 if run out of copies
 - Quota discussion – how to decide
 - By major
 - By year freshman/soph/jr/sr
- Saves paper
- Saves toners
- Environmental issues
- Saves maintenance costs of printers
- If problem with printers just call Phone # on printers just as with copiers
- Printer paper shelf is locked so paper cannot be stolen

These printers are on a lease/maintenance agreement.

Debbie tracks the toner usage by Bldg/Dept/location

Other Information about Go Print

- Can place printer in Education Dept to use with laptops
- Can network the printers to be used by others in dept.
- Dept Print budgets will be moved to IT dept under “Special Print budget” which can only be used for printers on campus
- IT will reimburse for paper use every 3 months and will add money in July so Depts will Have money and won’t lose any at end of budget year.

- The hope is that all students can use all labs at all times.
- Also considering setting up copies since they have the ability to act as a printer
- Advise students to bring printer & paper to campus in case of other unforeseen problems

Angela (per discussion with Connie Golden about reducing number of members across campus serving on committees) re-writes TAG committee description to reduce # of faculty having to serve on TAG (3 instead of 5) – They will discuss this and bring the information to the next TAG meeting. Finalize TAG description.

Adjourn

Next Meeting

Friday February 27, 2:00 – Library Center for Learning Conference Room