

**TAG Committee
Meeting Minutes
May 1, 2007
Tuesday 2:30
Presidents Conference Room
Last meeting of the academic year**

Present: Debbie Stodberg, Frank Diller, John Davis, Dave Mader, Sam Crowther, Laura Little, David Marchetti, Jessica Diaz-Stu Rep, Taran McZee, Angie Burdiss

Updates from John – about making Marietta a wireless city - The city is planning to build a wireless mesh around the city of Marietta. A company has submitted contracts to the city and they are presently reviewing this contract.

Marietta College will support this in the following ways:

- Allow tower space
- Tower/space on top of Mills Hall
- Use of dark fiber
- Put up radios around campus
- Put equipment in our basement
- Help with building wireless mesh

In exchange for this student, faculty and visitors can use the wireless network. It has already been announced on the news, although no contracts have actually been signed yet. This will include all of Marietta. City plans to have this up and running by June 1st.

Ruckus – This is the new replacement for Cdigix free music but must pay to burn copies – present status is about 200 subscriptions.

Portal – future use may be using different portal in the future. Will be looking for one to fit all our needs.

Issues/Problems:

Student questions directed to IT.

Q. Why so many problems opening email through IE Internet Explorer?

A. Not sure why – Microsoft product.

Student Senate Office – Andrews hall 1st floor – can't open web mail – can only use Netscape for this – won't work with other browsers

Debbie S. will put this in the IT job queue

Q. Problems with students complaining about student technicians losing their files

Q. Student Technicians not having waiver forms signed by students they are helping.

A. John having IT put together a vendor list where students can take their computer for servicing.

Q. Problems with Students that don't speak English well enough to assist other students.

A. Will only be hiring yellow-card students native-speakers next year.

Q. Students would love to be able to borrow a laptop/projector for conferences/workshops/presentations off of campus.

A. John will check into this since we have several laptops that may be recycled back to the IT department.

Q. Students would also like to be able to use a fax machine for job interviews/resumes etc.

A. Library will be installing a fax for student use in the near future.

Part of these problems are due to the fact that IT operates on a limited budget and John has requested an additional PC technician in the budget but will most likely not be approved for this for the coming year.

Agenda Setting 2007-2008

TAG: Who are we? Who do we advise? What issues should we be addressing?

TAG will be electing the chair after the committee is appointed at the first scheduled meeting.

NOTE: Angela Burdiss would consider chairing this committee next year.

Other notes about how TAG should work next year:

- Agenda items should be brought by all members of TAG
- Advise:
 - IT staff
 - Cabinet
 - Red's life
 - Provost
- Members should represent a wide array of areas of campus such as:
 - Student Life
 - Faculty
 - Administrative areas
 - Athletics
- Should be sounding board both ways
 - TAG make suggestions
 - IT brings information to TAG
- No members should come to meeting with their own personal agenda – it is not a complaint department

- Information should be disseminated to the rest of the campus for review and additional suggestions – discussion about how to do this most effectively:
 - By email through bounce program
 - By newsletter through IT
- Agenda Ideas such as:
 - Updates from IT Director
 - Complaints
 - New Technology that is available
 - Sounding board – testing of software and recommendations
- Subcommittees set up to work on projects/software testing/policies and then report back to main group
- General meeting with entire group once a month
- Sub-committees meeting as needed
- Responsibilities of TAG
 - Keeping up on cutting edge of technology
 - Conferences/workshops
 - Sounding board
 - Sharing of ideas