

**GRADUATE COUNCIL MEETING MINUTES**  
**March 25, 2009**

Present: Doug Anderson, Cathy Brown (recorder), Tim Catalano, Peter Hogan, Ken Itzkowitz, Marybeth Peebles, Mark Sibicky, John Tynan

The meeting minutes of 2/25/09 were approved.

Discussion of remaining Student Travel grant funds

Committee members discussed how to disburse the remaining \$1,900 left in the student travel grant budget. It was decided to have students turn in receipts and we would see how much they needed in addition to what was already awarded to them.

Proposal to eliminate two Master of Arts in Psychology courses

The MAP program submitted a proposal to remove two courses, PSYC 605 and 607, from the graduate catalog as the adjunct professor no longer wants to teach them. Program director stated that there were plenty of other courses to choose from so that the students could complete their requirements with no problem. Motion was seconded and approved.

New Policy Decisions

It was suggested that a new form is needed to propose a new graduate program and an updated form is needed for new graduate courses or changes in existing courses. The form for a new program should provide a rationale for the new program and how it will impact faculty loads. Signatures of all faculty in the department should be required to indicate that they have seen the proposal and had a chance to approve or disapprove of the proposal.

Tim will put the documents in GoogleDocument.com so that committee members can look at proposed changes and edit.

Online Degree Audits

John announced that online degree audits will be launched this fall and that graduate degree audits will follow shortly thereafter.

Last meeting of the academic year

Graduate Council will meet one more time on April 22 to discuss Faculty Council's request to update the Council's Policies and Practices so they more closely match the description of Council in the Faculty Constitution.

Meeting adjourned at 10:00 a.m.

Addendum: Via email vote, Graduate Council approved the request by Michael Dey that he be allowed to participate in the May commencement ceremony even though he needed to complete nine credit hours toward his degree.