

**DRAFT**  
**Faculty Council Minutes**  
**September 11, 2008**

**Present:** Barnas, Bland, Carusi (recorder-in-turn), Catalano, Danford, Pate, Scott, Sibicky (chair), and Smith-Kipp

1. Minutes from the 9/4/08 meeting were approved.
2. Sibicky reported that Spilatro will work with Doerflinger and other interested parties on a draft of the new animal research protocol. Spilatro does not expect a draft to be completed until the Spring semester
3. Council discussed the faculty salary report delivered at the 9/8/08 faculty meeting. Scott noted that the numbers we report should be consistent with those reported to the AAUP.
4. Sibicky reported that Doug Anderson needed a decision on DeWine's gift, either a tree or a bench with a plaque. Council voted and decided to that the faculty will give DeWine a tree.
5. Danford forwarded a faculty concern about the academic warning procedures. The comments instructors write on the report are sent verbatim to the student. Sibicky asked Danford to have the faculty member contact the ARC about the reporting problem.
6. Tim Catalano attended the meeting at 4:15 to provide a report on the current status and the future of the Writing Center. As Tim reported, the Writing Center is serving many students. Combining the Writing Center and the Academic Resource Center would be a way to consolidate resources to provide a one stop student help center. Carusi said that the Communication and Media Studies department would be interesting in moving communication lab tutoring to a consolidated student help center. Catalano noted that the location should be central to student life. He is working on a grant to help support the writing center, but the grant does not allow new construction. He hopes that a new space and the merging of resources will be considered for the future of the writing center.
7. Several faculty members contacted council representatives to request that childcare be provided during the faculty meetings. Use of Betsey Mills and the Family Center were discussed. Sibicky will ask Barnas about the use of the Family Center.
8. Council discussed items to include on the faculty survey. The following were considered for inclusion:

Demographic questions (including rank, gender, years of service)

- The distribution of human resources (such as support staff) on campus
  - Shared classroom space
  - Salary (including percentile, gender equality, overload/summer/adjunct pay)
  - Increased administrative duties (including more complicated budgeting processes for Chairs)
  - Compensation and consistency regarding directed research and senior capstones
  - Compensation and consistency regarding lab hours
  - Reduction/consolidation of committees
  - The new campus announcement system
  - An examination of course loads
  - An examination of curriculum (including FYSE)
9. Bland suggested we have standardized campus notification system when incidents happen on campus. Scott noted our current system is for campus emergencies, but not for reporting of incidents.
  10. For next meeting, council will review the academic dishonesty policy, begin creating the emergency phone tree, and continue working on the faculty survey.
  11. Meeting adjourned at 5:54.