

Faculty Council Minutes  
February 12, 2009

Present: Scott, Kipp, Barnas, Carusi, Golden (recorder in turn), Pate, Sibicky (chair), Young

1. Minutes from the February 5, 2009 meeting were approved as amended.
2. Sibicky announced that President Scott presented the “Policy to Advise on New Administrative Positions” to cabinet who approved it, so it will replace the section in the handbook that describes CPAC responsibilities, which no longer exists. (See attachment)
3. Council members reported on the feedback they received from committee chairs concerning the number of committee members needed for each committee to function well:
  - a. Academic Assessment Committee – remain the same
  - b. Academic Standards Committee – remain the same
  - c. Curriculum Committee – possibly appoint one fewer
  - d. Faculty Development Committee – remain the same
  - e. Graduate Council – suggested that one fewer outside faculty member instead of two is needed
  - f. Honors & Investigative Studies Committee – remain the same
  - g. Professional Review Committee – remain the same
  - h. Reappointment, Tenure & Promotion Committee – should maintain a minimum of 6 tenured faculty with more being appointed in years when large numbers of faculty are to be reviewed.
  - i. McDonough Faculty Advisory Committee – possibly appoint one fewer
  - j. Planning Committee – remain the same
  - k. Career Center Advisory Committee – remain the same
  - l. Human Subjects Committee – should one more member
  - m. International Advisory Group – remain the same
  - n. Pedagogy Committee – remain the same
  - o. Technology Advisory Committee – recommended that instead of 7 faculty, that only 3, representative of each division, are needed
4. Council discussed the need for a permanent recorder at council meetings to maintain a consistency in writing and archiving the minutes. After reviewing the role of the faculty secretary, Council decided that this duty would be in the purview of the faculty secretary. Sibicky is to contact Peter Thayer about this.
5. Council discussed Vicki Ford’s recommendation for the 13-month pay option for new faculty. Council supports the option but would like more information about the issue of when insurance coverage would begin and the cost to the college of the benefit.

6. Sibicky reported that Dr. Tong, chair of faculty development, would come to a March meeting to give a report on how the committee allotted faculty development money. She may also make some recommendations for changing the mini-grant form.
7. After discussion about where Council's minutes are archived, Young volunteered to talk with Doug Anderson about the possibilities for electronic archival.
8. Search Committees:
  - a. Psychology - Chris Kline, cognitive psychologist specializing in social aspects of autism, will be joining the faculty.
  - b. History – Ihor Pidhainy, East Asian and Ming Dynasty expert, will be joining the history department.
  - c. Chemistry – actively interviewing candidates
  - d. Mass Media – advertised a search for a media broadcast journalist.
  - e. Art History - searching for an art historian
  - f. Graphic Design – searching for a graphic designer.
9. A Council member reported that Tom Perry indicated that there would be a new announcement system for next year. Council members would like to talk with him to give their input.
10. Golden reported that IT is working on the network jack problem in the residence halls, which caused problems for students trying to connect to the network with Ethernet cables when the wireless network went down. Apparently since this was the first time that many students connected to the network through the use of Ethernet jacks, IT didn't realize that many of the jacks were old and not working.
11. Council reported on an issue of a handicapped student who wished to take the bowling class but the bowling facility is not handicapped accessible. President Scott asked that the student prepare a simple request to be given to her and then the administration would take care of making the arrangements.
12. Sibicky will contact Peter Thayer to organize a list of eligible candidates for election to faculty council.
13. Council discussed FYSE 102 and decided to bring the issue of how to proceed with the course to the faculty for discussion.
14. Academic Standards will be bringing a motion to the faculty about the GPA levels needed for participation in co-curricular activities.
15. Meeting adjourned.

### Policy to Advise on New Administrative Positions.

- 1. As elected representatives of the faculty, Faculty Council serves an advisory role to the College President or designated college administrative officer as to the creation of any new, full-time administrative or staff position, (e.g. Vice Presidents, administrative directors, administrative staff or assistants).*
- 2. The College President or appropriate administrative officer will provide faculty council with a brief memo or presentation outlining the rationale for the creation of any new full time position at the college.*
- 3. Faculty Council evaluates the rationale and makes a recommendation to the College President and/or administrative officer. If Faculty Council does not support the proposed new position, then Faculty Council provides a brief written rationale as to why Council objects to the new position.*
- 4. Ultimate authority for the creation of new positions lies with the College President.*