

**Faculty Council Minutes**  
**March 26, 2008**

Present: M. Miller (chair), D. Brown (recorder in turn), D. Carusi, R. Kipp, R. Danford, J. Scott, M. Sibicky and J. Sullivan. Guest: G. Perruci

1. Sibicky requested that Payroll be asked to include a key for coded payments/expenses that are used on payroll checks. Council suggested that posting these codes on-line, possibly on MyMC might be a possible solution.
2. Minutes from the March 19, 2008 meeting were approved.
3. Perruci presented a draft of a document that the Review Tenure and Promotion (RTP) Committee has been working on for the past year. The document intends to articulate the guidelines used by RTP in reviewing portfolios and therefore help future tenure and promotion candidates to more clearly understand the expectations for the portfolio. This document is also intended to increase the year to year consistency with which portfolios are evaluated by RTP.

Following a conversation about the draft document, Council discussed how this information should be presented to the faculty. Council decided that the document should be circulated through either an e-mail or posted on-line as soon as possible and presented at the April faculty meeting. Comments would be requested from the faculty for RTP to consider. Miller proposed that a May meeting of the faculty would probably be necessary.

4. Provost Kipp distributed nominations for the Diversity Award and asked that comments from Council be sent to her.
5. Miller mentioned that any proposal to make the Pedagogy Committee a standing committee would have to be taken to the full faculty. This will be discussed at the April 2, 2008 Faculty Council meeting and could be presented to the faculty at the May meeting.
6. Council appointed Tanya Judd and Robert Walker to the psychology search committee.
7. Provost Kipp requested suggestions on the composition of the search committee for the director of the Academic Resource Center.
8. The meeting adjourned at 5:56 p.m.